



CCTV Policy



Date	Review Date	Coordinator	Nominated Governor
Sept 2020	Sept 2021	Chair of the Governors	Rachel Bain

Headteacher:	Pamela Acheson	Date:	Sept 2020
Responsible Governor:	Rachel Bain	Date:	Sept 2020

Status of Policy:

The Governing Body of the Federation of Grewelthorpe and Fountains C of E Primary Schools adopted this policy in September 2020. It will be reviewed in September 2021.

- . Data Controller-The school's Data Controller for CCTV is Mrs Pamela Acheson

1. Introduction

The purpose of this policy is to regulate the management, operation and use of the Closed Circuit Television (CCTV) system at Grewelthorpe school.

The system comprises a number of static cameras located around the school site. All cameras can be monitored from the main reception and on the head teachers I-Pad and mobile phone.

This Code follows Data Protection Act guidelines.
The CCTV system and data is owned by the school.

2. Objectives of the CCTV system

To protect the school buildings and assets of the school.
To increase personal safety and reduce the fear of crime.
To support the Police in a bid to deter and detect crime.
To assist in managing the school.

3. Statement of intent

The school will treat the system and all information, documents and recordings obtained and used as data which are protected by the Data Protection Act.

The system installed is compliant with the Data Protection Act, Human Rights Act and Regulatory Investigation Powers Act.

Cameras will be used to monitor activities within the school and its car parks to identify criminal activity actually occurring, anticipated, or perceived, and for the purpose of securing the safety and wellbeing of the school and its staff, students and visitors.

Cameras are focussed on the school buildings and around entrances/exits.

Materials of knowledge secured as a result of CCTV will not be used for any commercial purpose. Information transferred to CD/DVD (or other appropriate media) will only be used for the investigation of a specific crime or incident. Release to the media would only be allowed with the written authority of the police if this was required by them as part of a police investigation.

Warning signs, as required under the Data Protection Act, have been placed at key points in the grounds.

Policy:	CCTV Policy
Signed Chair of Governors:	<i>R Bain</i>
Date Signed:	September 2020
Governors Meeting Ratified:	September 2020
Review Date:	Autumn 2021
Review schedule	Annually